**2015 -2016**

**GPISD Agricultural Science Facilities Rules, Fees, and Health Care ContractGalena Park Independent School District**

**Agriculture Science Facilities Rules, Fees, and Health Care Contract**

**for the 2015-2016 School Year**

The Galena Park ISD (GPISD) Agriculture Science Facility is located at 2000 Holland in Galena Park, Texas. The purpose of these facilities is to provide an extension to classroom instruction, to maximize learning, and to allow FFA members to utilize them for their Supervised Agriculture Experience Program (SAEP) animal projects.

In order for all parties to best utilize the Agriculture Science Facilities, there are rules and regulations which must be observed and followed. To ensure compliance, GPISD employees, including Agriculture teachers, facility managers, and administrators, will monitor and manage the facility both physically and via security cameras.

**Note:** This contract replaces all previously signed contracts. Any student’s animal currently residing in the barn must sign the 2015-2016 Galena Park Independent School District Agriculture Science Facilities, Rules, Fees, and Health Care Contract by Monday, May 11th at 4 p.m.

Advisors will transport animals projects for FFA members in good standing to **designated stock shows** as approved by the Director of Career and Technical Education. The **designated stock shows** that are supported by the district are:

* Harris County
* Fort Worth
* San Antonio
* Houston

This may be subject to change. Throughout the rest of this document “**designated stock shows**” will be understood to encompass the four stock shows listed above. This does not include the open/prospect shows that are held at these locations.

**All participants must comply with the following criteria:**

1. The Agriculture Science Facilities are a part of the Galena Park Independent School District. Therefore, all rules and regulations found in the GPISD Student Handbook and the Code of Conduct apply. This includes the summer months.
2. Neither GPISD, its employees, volunteers, nor the FFA are responsible for damage or loss to personal property, injury of members, animal projects, guests, or family of participants.
3. Only FFA members in good standing may utilize the Agriculture Facilities.
4. Animal projects kept at the barn must be shown in the GPISD Livestock Show and/or in at least one of the four designated stock shows. A maximum of 2 animal projects may be kept at the barn by each student per feeding period.
5. Animal projects kept at the barn for the purpose of showing at the county stock show or for any major livestock shows must show under Galena Park FFA or North Shore FFA **for any of the designated stock shows** in which they are registered. For these designated stock shows students may not show under any other organization, such as another FFA or 4H chapter.
6. No pets are allowed in the Agriculture Barn, including dogs, cats, etc. unless approved by an Ag. teacher.
7. Only one guest under 18 years of age may accompany a student with an animal project to the facilities, unless a parent or legal guardian accompanies the student. Parents, guardians, or guests who cause a disturbance while at the facilities will lose their privileges to enter the Agriculture Facilities. Guests must be supervised by GPISD project owners at all times and not be left to roam the facility unattended.
8. No one may be dropped off and left alone at the Ag. Facility without Ag. teacher approval.
9. Jr. FFA students must be actively supervised by their parent/legal guardian at all times while at the Agriculture Facility.
10. Any student/parent previously evicted from the facilities will not be allowed to utilize the facility.
11. All students must complete their stall sheets daily. Parents and guests must sign in and out each time they enter the facility.
12. Gates are to remain closed at all times except for when actively being used.
13. No one is allowed to manually push the electric gate open.
14. The large indoor arena availability and use will be handled by the Agriculture teachers.
15. All students showing in the GPISD Livestock Show must sign the GPISD Livestock Show Contract. All students showing in any of the designated stock shows under their prospective FFA Chapters must sign a show team contract.
16. If the student travels on his/her own and needs a cage, students over the age of 18 or the parent/guardian of the student can check out the schools cage. In order to do so, the student or parent/guardian must sign out the cage and return it in accordance with the sign out sheet.
17. A student must do the following things before bringing any animal onto the Agriculture facilities grounds:

* Obtain permission from an Agriculture teacher
* Fill out an application and be approved
* Attend a meeting with their parent/legal guardian and Agriculture teacher
* Understand and sign the Galena Park Independent School District Agriculture Science Facility Rules and Fees School Year 2015-2016
* Pay all relevant barn fees

1. **PEN ASSIGNMENTS:**

* Students must submit an application for approval. Animals may be approved or declined by the approval committee.
* **Approval of pens for students is prioritized based on the following:**
  + GPISD Livestock Market Animals
  + Designated Stock Show Scramble Animals
  + Designated Stock Show Market Animals
  + Designated Stock Show Breeding Animals
* Students will be assigned pens by respective Ag. teacher upon bringing project into the facilities. Students may not move or expand pens for any reason unless approved by Ag. teacher.
* Only one fan per pen area, unless authorized by Ag. teacher.
* **No personal locks allowed on any animal pens.**
* All stalls must be labeled correctly at all times (with student’s name).

1. **CARE OF STALLS AND BEDDING**

* The pen is to be maintained with adequate approved sand.
* Bedding to be determined by Agriculture teachers.
* All soiled bedding is to be promptly and properly disposed of in designated area.
* Wheelbarrows must be emptied into designated areas every time they are used and returned to their place of storage.
* No new bedding or sand is to be placed on top of soiled bedding or sand.
* Clean sand pile that may be provided by GPISD must remain adequately covered when not in use.

1. **FEED AND TACK**

* Locker area is to be clean and free of scattered hay and open feed.
* All feed, hay, and tack are to be stored in the students designated locker(s).
* Feed must be stored in a storage container and may not remain in feed sacks.
* One locker will be assigned to each student per small animal project.
* Two lockers will be assigned to each student per large animal project. (Cattle)
* All tack is to be labeled.
* Valuables should be brought to and from home as needed or locked in the student’s locker (ex: show stick, etc.).
* Galena Park ISD and its employees are not responsible for theft or damage of any personal items.
* All lockers must be labeled correctly at all times (student’s name).

1. **GATE CARDS**

* One gate card will be provided to the student at no cost.
* Each additional card needed for a family will be $10.00 per card.
* Proper paperwork must be completed for each card.
* If a student/parent loses the gate card to the barn, the student/parent will have to purchase another gate card in the amount of $10.00 per card.
* All cards must be returned when the animals move out. A $10.00 fee per card will be accessed for any cards not returned.
* 24- Hour Gate Cards can be checked out through any Ag. teacher or the barn secretary. All rules and regulations on the 24- Hour Gate Card sign out sheet must be followed.

1. **GPISD EQUIPMENT**

* A student/parent may not make structural changes/modifications to their stall. GPISD tarps on animal pens must be left on the pen. Tarps may only be removed by an Ag. teacher. Additional tarps must be approved by an Ag. teacher.
* Equipment such as panels and trim chutes may not be relocated unless directed by an Ag. teacher.
* Any GPISD Equipment including but not limited to blowers, shovels, rakes, brooms, and wheelbarrows must be returned to their designated locations once the student is finished with the equipment.

1. **FACILITY/ PASTURE HOURS**

* The Agriculture Facility’s hours are from 5:30 a.m. to 7:30 a.m. and 2:30 p.m. to 8:30 p.m. Monday through Friday on school days only.
* On weekends (Saturday and Sunday) and student school holidays, the hours will be from 7:00 a.m. to 10:00 a.m. and 5:00 p.m. to 8:00 p.m.
* Student Holidays that are also teacher workdays will be classified as a regular school day.
* No unauthorized individuals shall be at the facility (including the parking lot) for any reason outside of facility hours without permission from Ag. teacher or school administrator.
* Beef cattle and non-bred heifer projects may be turned out Friday 5pm through Monday 6am. Confirmed bred heifers may be left out Monday through Thursday from 5 pm - 7:30 am as well as the above stated weekend hours. Animals cannot be turned out on the grounds during any other times without the Ag. teacher’s permission. Providing the animals with adequate feed/water is still the student’s responsibility even when the animals are turned out.

1. **DRIVING/PARKING ON GPISD AGRICULTURE FACILITY PROPERTY**

* Anyone driving on GPISD Ag. Facility property must obey all posted signs and traffic laws.
* Personal vehicles and trailers may not be left on the GPISD Ag. Facility property overnight without permission from the Ag. teachers or administration.
* Everyone driving on the Ag. Facility property must have a valid Driver’s License. Any students who will be driving on the property must have a copy of their valid Driver’s License on file with the barn secretary.
* No one is allowed to drive in the back (past the barn gate) unless given permission by an Ag. teacher or administrator. If given permission to drive past the barn gate –Do NOT drive in the grass or off of the designated driving path.

1. **SENIOR STUDENTS:**

* No senior student may start a project which will not finish before school is released in June.
* Graduated seniors will not be allowed to utilize the Agriculture facilities.

1. **STUDENT BEHAVIOR**

* Students are expected to act in a professional manner at all times at the Agriculture facilities. Any activities which endanger the health or physical wellbeing of people, animals, or property will not be permitted. Loitering or other activities not directly related to the furtherance of the SAEP will not be permitted at the facilities.

1. **STUDENT ELIGIBLITY FOR LIVESTOCK SHOWS**

In order to be eligible to participate in any livestock show as an FFA student, students must meet the following requirements:

* Enrolled in an Agriculture science class. Exception = Jr. FFA Members
* Have approval of supervising teacher
* Be a member in good standing of their respective Galena Park FFA or North Shore FFA Chapter
* Attend all mandatory livestock meetings for the specific livestock project
* Attend mandatory FFA meetings.
* Passing ALL subjects at the time that eligibility is determined per UIL guidelines. If a student is ineligible to show due to grades, the animal is ineligible to show unless eligibility is defined differently at that show.
* Have paid entry fees on time and met show requirements

1. **AGRICULTURE FACILITY CLEAN UP**

* The cleanliness of the Agriculture Facility is a priority. There will be two Ag. Facility clean-up days per month. Attending at least **one** clean-up day **per month** is mandatory for students with animal projects housed at the facility **for any portion of the month**. If a student is unable to attend, a representative approved by the student’s Ag. teacher may attend in their place.
* Daily barn duty chores will be assigned by the Ag. teachers and will be posted in the barn. It will be the student’s responsibility to check the posted calendar and see when they have been assigned one of the daily barn duty chores and to complete the chore.
* The student must clean-up any area that was “soiled” by either the student or their animal. This includes but is not limited to alleyways, wash racks, chutes, scales, drains, arena, etc. The term “soiled” refers to, but is not limited to – animal waste, animal hair from clipping, mud, spilled feed/materials, trash etc.
* Put all trash in specified trash containers and animal waste in specified manure bins as instructed by Ag. teachers.
* Animal waste and large debris (including mud that accumulates) in the wash rack area must be removed with a wheelbarrow and **NOT** washed down the drain.
* Leave the fans on during the hot months as designated by Ag. teachers. Even if there is no animal in the pen do not turn the fans off, because it keeps the air circulating. If you do not want the fan to blow on your project then move it so it will not blow on your project. Fans should be cleaned when dirty.
* Concrete in front of & behind your stalls must stay free of debris, sand, manure etc.

1. **PROBLEMS AND CHAIN OF COMMAND**

When a problem or concern arises, the way to resolve it is by following a set chain-of-command, always begin with the supervising teacher.

* Supervising teacher
* Assistant Principal
* Principal
* CTE Coordinator
* CTE Director

1. **FEES**

**GPISD Agriculture Science Facilities Barn Fee Schedule**

The student is subject to barn fees which are required for each project entered into the facilities. These fees are used to maintain the barn area of the facilities and order sand. **Rates are non-negotiable and are due prior to any animal’s arrival at the facilities.** Two-year heifer projects will require a second fee before the beginning of the second feeding period.

**Swine:** $60 per head per feeding period **Sheep:** $60 per head per feeding period

# **Goats:** $60 per head per feeding period **Rabbits:** $10 per pen per feeding period

**Cattle:** $150 per head per feeding period

*Feeding period is defined as the period of time an animal is on feed for a show designated for that animal.*

*Small animals for GPISD show will pay their stall fees at the time of move in (June – July).*

*Small animals for majors will pay their stall fees at the time of move in (October – November).*

*Heifers feeding period will be from the original move in date OR May 1st (current year) to April 30th (next year).*

*Heifer Example: May 1, 2015 to April 30, 2016*

1. **POINT SYSTEM**

***To ensure the cleanliness and safety of GPISD’s Agriculture Facilities, a point system will be utilized to enhance the management of all students and animal projects.***

* All students will be put on a point system of 100 points.
* Each student will have one point system per feeding period. Students with multiple animal projects will be on one point system.
* **Point value decisions are made by Ag. teachers.**
* Lost points can be made up by performing extra duties at the GPISD Agriculture science Facility. Extra duties will be deemed appropriate by the Ag. teacher who deducted the points. **Make-up** **points must be earned within 7 days of points lost infraction**. Opportunities for make-up points will be based on the Agriculture teacher’s schedule (ex: cleaning out trailer, washing aisles, unloading shavings, etc.). ***Students may earn a maximum of 10 points per week.***
* Every pen that is occupied by an animal project will have a clipboard attached to the student’s locker. Students will be given daily routine paperwork to fill out when they feed, clean the pen, change the sand, weigh, exercise, etc.
* If a student has multiple animals at the barn, then the student will have one clipboard for each of their projects.
* Only Teachers or student/parent(s) are allowed to write on their own stall sheet.
* If a student has questions about their point value, they will need to see an Agriculture teacher.
* Every time a student reaches/goes under 75 points, 50 points, 25 points or gets down to zero points a discipline referral will be processed through the student’s campus.
* Students and parents will be notified when the student’s points decline to **50 points**.
* For any student falling below **50 points**, a meeting will be scheduled with the student, parents, and Ag. teacher to determine the next course of action.
* Once a student falls to **30 points**, a student will not be able to make up points.
* Any student losing all 100 points will lose Agriculture Facility privileges for one year and all the student’s animal projects will be evicted from the Facility. Contact will be made to the student and parents who will then have a maximum of seven (7) calendar days to remove the animal from the Facility. If the animal is not removed within seven (7) calendar days, the animal will be removed at the student’s expense and sold at a local auction house. The student will receive the money from the auction minus any fees associated with hauling the animal. Any tack left after the seven (7) calendar days will become property of GPISD.

**LOSS OF POINTS**

***Points will be deducted from the student’s points when infractions occur by the FFA student or parent(s)/guest(s) of the student. Points can be deducted multiple times for the same infraction if there are multiple occurrences for the same infraction. Points will be deducted as follows:***

1. ***POINTS*** 
   * + *Failure to perform morning feeding practices during scheduled morning barn hours.*
     + *Failure to perform evening feeding practices during scheduled afternoon barn hours.*
     + *Failure to sign in and out parents/guardians/guests when arriving to and departing from the Agriculture Facility.*
     + *Failure to fill out paperwork per animal at student’s designated locker (or filling out paperwork early/late).*
     + *Failure to dispose of trash (feed sacks, etc.)*
     + *Placement of trash in manure bins (feed sacks, etc.)*
     + *Failure to have student ID and key card while inside facility*
     + *Failure to empty wheelbarrow*
     + *Loitering at the Agriculture Facility*
     + *Failure to put away tack or equipment (wheelbarrows, feed buckets, blowers etc.)*
     + *Failure to perform scheduled duties (sweeping, cleaning wash racks, etc.)*
     + *Failure to clean up manure after animal*
     + *Failure to put manure into designated manure bins*
     + *For every visitor over the one allowed at the barn (per rule #5), you will lose 5 points per guest over the limit.*
     + *Indecorum*

***10 POINTS***

* *Failure to clean pen and put down new bedding when needed*
* *Failure to clean up grooming and wash rack area when finished*
* *Putting comments on other student’s point sheets*
* *If you as the FFA student, your guest or family are found to have parked a vehicle in front of the barn gates*
* *If you as the FFA student, your guest or family are found to have been driving behind the barn gates without Ag. teacher permission.*
* *Failure to adhere to any of the posted driving rules or driving/parking regulations as printed in these rules.*

***20 POINTS***

* *Failure to participate in at least one of the monthly Agriculture Facility clean-up days.*
* *Failure to show-up and load and/or unload animals and tack at the GPISD Ag. Facility for any trip where an Ag. teacher hauls your animal(s) without Ag. teacher permission.*
* *Anyone being on Ag. Facility grounds (including the parking lot) outside of barn hours without teacher/administrator permission.*
* *Failure for parent/legal guardian to actively supervise Jr. FFA students while at the Ag. Facility.*
* *Any animal loose in the Agriculture Barn without proper supervision/securing (Ag teacher discretion).*

***50 POINTS***

***Points cannot be made up for any violations in this category.***

* *Any unsafe practices that could result in harm or damage to yourself, others, animal projects, or the Agriculture Facility*
* *Moving pens without permission of Ag. teacher*
* *Disrespect or insubordination to an adult (teacher, parent, school personnel, etc.)*
* *Fighting and/or harassment of another student or adult*
* *Engaging in serious or persistent misbehavior that violates the Student Code of Conduct*

1. **EVICTION:**

***All evictions result in the loss of privileges permanently from the Facility.***

* When a student loses all points, notification will be sent to student and parents with a maximum of seven (7) calendar days to remove animal project from the facility. See Point System.
* If the animal is not removed within seven (7) calendar days, the animal will be removed at the student’s expense and sold at a local auction house. The student will receive the money from the auction minus any fees associated with hauling the animal. Any tack left after the seven (7) calendar days will become property of GPISD.
* Any animals evicted from the facility will not be able to be shown at the GPISD Livestock show or GPISD open show.
* Any student evicted from the facility will not be able to show at the GPISD Livestock show or GPISD open show.
* Any student/animal that has been evicted from the facility will not be transported to the designated stock shows by GPISD employees.
* Major infractions of school, facility, or student code of conduct rules that result in:1) CFS Assignment, 2) Suspension or 3) Expulsionwill result in an eviction, as deemed appropriate by Galena Park ISD Administration and Galena Park ISD’s Ag. teachers.
* Students receiving a CFS/Suspension/Expulsion assignment will have seven (7) calendar days to remove their animal from the facility under scheduled, direct supervision from their Ag. teacher.
* Students will not be able to enter the Agriculture Facility while serving an assignment in CFS/Suspension/Expulsion with the exception of the student removing their animal under scheduled, direct supervision from their Ag. teacher.
* Students serving an assignment in CFS/Suspension/Expulsion will be responsible for coordinating care for their animal by another student with an animal at the Agriculture Facility or by their own parents/guardians until the student removes their animal under scheduled, direct supervision from their Ag. teacher.

1. **ANIMAL COST**

* The student is responsible for the initial cost of the animal as well as any expenses incurred while feeding and caring for the animal during their SAE project period. This includes any medical expenses (ex: vet bills, medicines, etc.).

1. **ANIMAL PROJECT MANAGEMENT**

* The animal project must be properly supervised at all times. No animals are allowed to roam the interior of the barn without a student/parent securing and leading the animal with a halter.
* Feed and water the animals twice daily, once in the morning and once at night.
* Keep the water containers clean. That means if the water container is dirty, dump out the old water and fill it with new, fresh water.
* The student must keep their animals clean and healthy; current health records may be requested.
* Providing the animal with exercise or physical activity outside of the stall daily unless otherwise advised by Ag. teacher or vet.
* The animal project is the student’s project and responsibility. All animal projectmanagement decisions will be made by the student/parent, but must follow all rules and regulations. Ag. teachers are available to assist and aid a student when a student requests this assistance. Ag. teachers will closely monitor all show rules.
* Ethical treatment of animals is required at all times and rule violations will not be tolerated.

1. **CARE OF ANIMAL**

* The student is responsible for proper care of his/her animal. This includes adequate nutrition and hydration for proper growth, the development of the animal project, and cleaning the pen and **surrounding area**. In the event owners are unable to be contacted, the GPISD Agriculture teachers reserve the right to seek treatment for any animal found to be in need of immediate emergency care. The owner will be responsible for any costs incurred.
* Only the respective owner is allowed to feed or care for an animal unless prior approval was obtained from that particular owner or an Ag. teacher.
* If an animal is in need of medical attention, it is the student/parent responsibility to contact your Ag. teacher and if necessary a veterinarian. The student/parent is also responsible to follow the regulations of the **Animal Health Care Guidelines.**
* Ag. teachers reserve the right to quarantine an animal or have a student remove an animal if it is ill. If the animal is removed due to illness, the student must submit a health certificate showing that the animal has a clean bill of health and receive permission from the Ag. teacher before the animal can return to the barn. Ag. teachers will assist in removing the ill animals if available, if not this will be the responsibility of the student/parent.

1. **DEWORMING**

***To help safeguard against basic infestations in the GPISD’s Agriculture Facilities all animals in the barn are required to be dewormed once per month. Failure to comply with the deworming guidelines will result in loss of points.***

* The dewormer to be used must be approved by an Ag. teacher
* Students must notate on their stalls sheets on the day that they administered the dewormer.

1. **ANIMAL DEATH**

* Barn monitors must immediately be made aware of an animal death occurring at the Agriculture Facility upon discovery. The barn monitor will then contact the student’s Ag. teacher or the Ag. teacher on duty if the death occurs during a school break.
* If an animal project dies at the Agriculture Facility, it is GPISD’s responsibility to remove the animal carcass from the pasture/barn and get the carcass to the parking lot.
* It is the student’s/parent’s responsibility to remove the animal carcass from the parking lot within **two (2) hours** of being notified of the animal death.
* If the carcass is not removed within two (2) hours, this service will be provided at the expense of the owner of the animal project.
* Dumping dead animals in dumpster will result in eviction from facility.
* If a dead animal is removed from the premises of a GPISD Agricultural Facility, the proper disposal paperwork must be filed with GPISD. (Copy of a receipt from the disposal location).
* If the dead carcass is removed by a GPISD employee and taken to the proper disposal area, the student/parent is responsible for the payment of the disposal fee.

1. **AGRICULTURE FACILITIES DISASTER PLAN**

* GPISD and/or its employees are not responsible for any evacuation or care of FFA animal projects through a disaster of any type (natural, chemical, national security, etc.).  The movement or evacuation of any FFA animal project is the responsibility of each individual animal owner.
* In the event a major catastrophe occurs and an animal is left in the Ag. Facility and dies, the remains will be removed according to the dead animal removal rules previously stated on this contract.

1. **ANIMAL PROJECT MOVE OUT (NON-EVICTION):**

* The student is to remove all projects, tack, and feed from the Agriculture Facility within fourteen (14) calendar days after their respective show unless otherwise directed by an Ag. teacher.
* By the fourteenth (14) calendar day after either the GPISD show or last designated stock show that the animal is registered for, STALLS/LOCKERS must be checked & approved for cleanliness from an Ag. teacher. Proper cleaning will consist of but not limited to: no mud, trash, or animal waste, all locks removed, and new sand added (or dug completely out). Failure to do proper cleaning in the allowable timeframe will result in a $100 fine per project.
* If the animal is not removed within fourteen (14) calendar days, the animal will be removed at the student’s expense and sold at a local auction house. The student will receive the money from the auction minus any fees associated with hauling the animal. Any tack left after the fourteen (14) calendar days will become property of GPISD.
* These rules apply to **all** animals, including heifers.

1. **BREEDING HEIFERS**

* Heifers must be registered in the exhibitor’s name.
* Heifers must be validated through the Texas Heifer Validation System according to their timelines for the project year.
* All Heifers must be shown in the GPISD Livestock Show.
* Only heifers validated and registered for at least one of the designated stock shows will be allowed to stay in the barn after the two week move out grace period that follows the GPISD show. Open/prospect shows are not included, even if they are held at one of the designated stock shows.
* Heifers over the age of 24 months must move out of the facility unless approved by Ag. teachers to stay.
* Cow/Calf pairs can remain in the barn until the cow is 30 months old.
* Pregnant heifers will be allowed a larger pen (3 gates) if available during last month of pregnancy and on throughout the time that the cow/calf pair is housed at the GPISD Facility.

1. **TERMS, CONDITIONS AND CONSEQUENCES**

***The Agriculture Program reserves the right to remove any animal from the facilities if any one of the following conditions exists:***

* Animal abuse or neglect in any form
* Diseased or infected animals
* Animals that are unsafe to handle
* Students failing to observe rules
* Animals not validated and/ or tagged in for the GPISD livestock show or at least one of the four designated stock shows.
* Student is no longer involved in the program
* Student loses all points
* Major infractions of school, facility, or Student Code of Conduct rules that result in: CFS Assignment, Suspension, or Expulsion

***If the student fails to abide by any of the above-mentioned rules or guidelines, actions can be taken to remove the animal and/or ban any future Agriculture Facility privileges. The student is subject to disciplinary action for failure to comply with these rules/guidelines.***

1. **LIABILITY**

* GPISD, Galena Park/North Shore FFA, FFA Booster Clubs, the Agriculture Science Teachers, and all school officials will not be liable for injury to or death of any project animal.
* GPISD, Galena Park/North Shore FFA, FFA Booster Club, the Agriculture Science Teachers, and all school officials will not be liable for injury to a student, student’s guest(s) or family members while at the Galena Park Agriculture Center. However, an injury or potential hazard should be reported to the Agriculture Science teachers.
* The Galena Park ISD Career and Technology Director, or representative, reserves the right to amend this contract. Written notice will be supplied to all participants

GPISD Nondiscrimination Policy

It is the policy of the Galena Park Independent School District not to discriminate on the basis of race, color, national origin, sex, handicap, or age in its employment practices as required by

Title VI of the Civil Rights Act of 1964, as amended; Title IX of the Education Amendments of 1972; the Age Discrimination Act of 1975, as amended; and Section 504 of the Rehabilitation Act of 1973, as amended.

For information about your rights or grievance procedures, contact the Title IX Coordinator, Arnold Ramirez, at 14705 Woodforest Boulevard, Houston, TX 77015, (832) 386-1244 and/or the Section 504 Coordinator, Aurora Hurtado, at 14705 Woodforest Boulevard, Houston, TX 77015, (832) 386-1031.

**Política de No discriminación de GPISD**

Es norma del Distrito Escolar Independiente de Galena Park el no discriminar basado en la raza, color, nacionalidad, origen, sexo, incapacidad o edad en las prácticas de trabajo como lo establecido por el Título VI del Acta de los Derechos Civiles de 1964, enmendada; Título IX de la Educación de Enmiendas de 1972; el Acta de Discriminación de Edad de 1975, enmendada; y la Sección del Acta de Rehabilitación de 1973, enmendada.

Para información sobre sus derechos o procedimientos para quejas, contacte al Coordinador del Título IX, Arnold Ramírez en 14705 Woodforest Boulevard, Houston, TX 77015, 832-386-1244 y/o a la Coordinadora de la Sección 504,  Aurora Hurtado, en 14705 Woodforest Boulevard, Houston, TX 77015, 832-386-1031. **Galena Park Independent School District**

**Agriculture Science Facilities Rules, Fees, and Health Care Contract**

**For the School Year 2015-2016**

By signing this document, I agree to the following terms:

**Student and Parent/Legal Guardian:**

**I agree to abide by the rules and criteria set forth in the Galena Park ISD Agriculture Facilities Rules that I have received, read, understood, and signed. I agree to pay all relevant fees associated with the expense and upkeep of the project animal. I agree to conduct myself in a professional manner at all times. I agree to indemnify Galena Park ISD, Galena Park ISD’s employees and volunteers of liability for any injury that my guests or I may sustain by participating in activities at the Galena Park ISD Agriculture Facility.**

**This document is binding and non-negotiable.**

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**Student Signature Date Student Name**

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**Parent Signature Date Parent Name**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Supervising Agriculture Teacher Date Agriculture Teacher Name**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Notary Signature/County/Date Notary Name**

Notary Seal

2015-2016 Animal Health Care Guidelines

**Guidelines for Administering Medication to**

**Galena Park ISD Agriculture / FFA Project Animals.**

1. If an animal is sick or appears to have symptoms, with parent/student approval, the Agriscience teacher can administer a drug of choice that is over the counter. If symptoms persist for an extended amount of time, it is required that a veterinarian is consulted.

Example: Medication that can be bought at the local Tractor Supply, CVS, etc.

1. If in the Agriscience teacher’s judgment, the animal needs prescription medication, the following procedures must occur:
   1. Agriscience teacher must notify student/parent.
   2. Veterinarian should be contacted by parent/ student. The veterinarian can prescribe over the phone and send an e-mail clarifying the prescription, or if available, they can make a house call. If a house call cannot be made, the animal can be loaded into a trailer and hauled to the veterinarian. Ag. teachers will assist if available.
   3. If medication is prescribed to the animal, the Agriscience teacher can then assist the student/parent in administering the medication as directed by the veterinarian if requested.
   4. A copy of the prescription medication must be kept on file in the Agriculture Facility office.
2. If an Agriscience teacher is not available, and a student/parent contacts a veterinarian that then prescribes medication for the animal, the following procedures must occur:
   1. The student must notify the Agriscience teacher about the animal being seen by a veterinarian.
   2. The student must let the Agriscience teacher know what the veterinarian has prescribed.
   3. The student must give a copy of the prescription to the Agriscience teacher.
   4. A copy of the prescription medication must be kept on file in the Agriculture Facility office.
   5. The Agriscience teacher can help administer the medication if needed.

**I as a parent/guardian give consent for the Agriscience teacher(s) to administer over the counter and prescription drugs to my child’s animal(s) upon request.**

**Parent’s Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Parent’s Written Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Student’s Written Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**GPISD Campus \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**